

City of Rolling Fields, Kentucky **Rental Property License Application**

This Application for a License for Rental Property for the City of Rolling Fields must be renewed by January 1 of every fiscal year or when the tenant/occupant of the property changes. It must be updated with each rental prior to occupancy. A \$150 fee must be paid to the City of Rolling Fields annually. If there is any change in the information supplied in a License Application, the Owner must re-register within 30 days after a change occurs in registration information, but does not have to pay another \$150 fee for that year. Please note that properties in Rolling Fields are allowed only 15 days per year of short term rental.

**** APPLICATION FOR RENTAL LICENSE MUST BE COMPLETELY FILLED IN**

OWNERS: _____

All owners must be listed. If the Owner is NOT an individual, you must complete the Ownership Section, on Page 2 of this Application

PROPERTY ADDRESS: _____
City of ROLLING FIELDS, Kentucky 40207

NAMES OF ALL OCCUPANTS:

NUMBER OF ADULTS: _____ and NUMBER OF CHILDREN: _____ LIVING AT THIS PROPERTY ADDRESS

TELEPHONE NUMBER OF OCCUPANTS: _____
TERM/DURATION OF RENTAL AGREEMENT WITH OCCUPANTS: _____

CONTACT ADDRESS: _____
City: _____ State: _____ Zip code _____
Telephone: (_____) _____ Cell Phone: (_____) _____

DESIGNATED LOCAL AGENT (if applicable): _____
CONTACT ADDRESS: _____
City: _____ State: _____ Zip code _____
Telephone: (_____) _____ Cell Phone: (_____) _____

Have adult Occupants been supplied a copy of the CITY OF ROLLING FIELDS ORDINANCES and the LOUISVILLE METRO ORDINANCES, TITLE XV, CHAPTERS 151 AND 156?

Yes: _____ No: _____ (If no, copies of all Ordinances must be delivered to Occupants prior to issuance of License)

OWNER hereby verifies that all State, City of Louisville and City of Rolling Fields taxes which are due and payable on the date set forth below have been paid in full.

OWNER hereby certifies that all information provided in this application is accurate and complete. It will be a violation of the License for Owner to fail to update information, provide all information required or fail to re-register rental dwellings and Occupants, when necessary.

OWNER hereby certifies that the Rental Property is currently in compliance with all City of Rolling Fields Ordinances, and all Metro Louisville Ordinances and state statues regarding real estate and rental properties.

OWNER hereby certifies that OWNER, including all persons, partners, joint venture partners, association members, corporation owners, or anyone with any ownership interest in such entity or the Property, has not been convicted of a crime of moral turpitude or has not previously been found by a court to have committed prior fraudulent acts.

If any taxes or past rental license fees are due, or if the application is not in compliance with the City of Rolling Fields Rental Property Ordinance or the Metro Louisville Ordinances noted above, a valid License will be denied.

OWNERSHIP SECTION – INTEREST OTHER THAN INDIVIDUAL:

LIST ALL NAMES OF THE PROPERTY OWNERSHIP ENTITY, INCLUDING ALL PERSONS, PARTNERS, JOINT VENTURES, ASSOCIATES, MEMBERS, CORPORATIONS, OFFICERS, AND DIRECTORS, AND ANYONE WITH AN OWNERSHIP INTEREST IN THE RENTAL PROPERTY OR ENTITY.

For each such name, list the residence address, the business addresses, business telephone number and personal telephone number for each entity. YOU MUST DESIGNATE ONE NAME AND ADDRESS FOR OFFICIAL CITY COMMUNICATIONS

****INCLUDE PRINTED NAMES AND SIGNATURES. Continue on back of page if needed.**

****MAIL COMPLETED APPLICATION WITH A \$150.00 CHECK TO ROBERT WEBB, CLERK, CITY OF ROLLING FIELDS, 410 DUFF LANE, LOUISVILLE, KY 40207**

David Dunn, Mayor of Rolling Fields

OWNER

DATE

DATE

APPROVE _____ DENY _____